



2022 CARRIAGE CLUBHOUSE RENTAL AGREEMENT

Name: _____ Address: _____
Phone: _____ Email: _____
Date of Event: _____ Event Hours: Start: _____ End: _____
Purpose of Event: _____ Number Attending: _____

Graduation parties are restricted to resident's son or daughter (no group parties).

Weddings/Receptions are restricted to residents and resident's son or daughter.

Name of Bride or Groom: _____ Relationship to Resident _____

The Carriage Hill Clubhouse is an amenity strictly for the use of the residents of Carriage Hill. Resident must be present for the duration of the rental hours. Resident is responsible for closing the clubhouse, following all clubhouse rules, returning tables and chairs to their original position, and the cleaning checklist. An additional \$300.00 re-staging fee will be charged for not returning the tables and chairs to their original position and for not properly returning to storage extra chairs that may be used during the event.

Any resident who is fraudulent on the purpose of this rental and/or this agreement, will be denied further rental privileges.

Resident Signature: _____ Date: _____

Rental Rates: Friday & Saturday \$700.00 Sunday \$450.00

Note: If booking into the next year, please be aware that rental fees may increase.

Security Deposit: \$200.00 refundable deposit to secure rental date. Residents not completing the cleaning checklist will not be refunded their \$200.00 deposit and will be charged a minimum of \$200.00 for cleaning.

A \$300.00 re-staging fee will be charged for not returning the tables and chairs to their original position and for not properly returning to storage extra chairs that may be used during the event.

Key Pick Up/Drop Off: Keys for the specified rental period are available for pick up at the Gatehouse. Keys are also available to renter for a 24-hour period to meet with vendors.

Payment Payable To: Winding Creek/Carriage Hill Community Association

Payment drop off and key pick up at the Terry Gatehouse Management Office 5116 Carriage House Blvd., Liberty Twp., OH 45011.